

Asset Manager

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About The Company

Spire Development is a rapidly growing developer and owner of multi-family rental communities serving working families and seniors. Spire Development specializes in the use of tax credits and currently owns 26 developments in Ohio, Kentucky, West Virginia, and Michigan. Many new projects and states are in the pipeline.

Location

Arena District in downtown Columbus, Ohio

Why Should You Apply?

- Join a growing company with uncapped potential
- Opportunity for career growth and advancement
- High energy team of like-minded, hard-working professionals

Asset Manager

The ideal candidate will be a real estate professional with specialized knowledge of compliance, accounting, asset management, and/or LIHTC. As part of this role, the asset manager will be responsible for a portfolio of affordable housing apartment communities, ensuring each property meets or exceeds its operational goals. It is essential that this candidate brings analytical and organizational skills in order to best support the team.

Responsibilities

- Onboard new assets for successful transition from construction/lease-up to stabilized operations
- Meet regularly with leadership to discuss property operating results, variances to budgets, and strategies to optimize portfolio performance
- Plan, monitor, and review third-party prepared monthly financial reports, annual budgets, and annual audited financial statements
- Visit properties to ensure satisfactory physical appearance and performance of the assets
- Work with third-party property management companies to identify, plan, and oversee immediate and long-term capital expenditures
- Provide support of compliance monitoring and reporting to investors and lenders

Qualifications

- Bachelor's degree in accounting, finance, construction management, real estate, or other related degree
- 2+ years of experience in asset management
- Thrives in team environment and is detail-oriented
- Strong desire to learn new and evolving industry information
- Sound analytical skills and proficiency in Microsoft Excel and PowerPoint
- Poised decision-making and multi-tasking abilities
- Strong written and verbal communication skills
- Professionalism